

Tax Report

A guide to the tax report: computing a period, reading the figures, the monthly breakdown, printing and exporting.

1. Start here

In plain words: At the end of the quarter someone has to tell the tax authority how much VAT was charged, how much was paid, and what is left to pay. In Odoo Community that means exporting journal items and building a pivot. **Tax Report** does it in one click: for any period, the **taxable base** and the **tax** of every **sales tax** and **purchase tax**, the **net tax payable**, an optional **monthly breakdown**, a **drill-down** to the journal items, an **Excel export** and a **printable report**.

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The tax summary of a period

The printable report

A monthly breakdown

The summary of a quarter, the printable report, and the monthly breakdown.

Tip: Check that the figures match the way your tax authority wants the return: this report summarises the taxes recorded on your posted documents.

2. What you get

Feature	What it does
Any period	Choose the dates: posted invoices, bills and credit notes of the period count.
Base and tax	The taxable base, the tax and the number of documents of each tax.
Output and input	Sales taxes and purchase taxes apart, with their totals.
Net tax payable	Output tax minus input tax; negative means recoverable.
Credit notes	Credit notes reduce the figures of their tax.
Monthly breakdown	One line per tax and month, for the return of each month.
Only these taxes	Limit the report to the taxes of a return.
Drill-down	From a line, open the journal items behind it.
Excel and PDF	Export to Excel or print the report.
History	Every report you computed is kept and can be computed again.
Arabic	Everything is translated and works right to left.

3. Requirements

Item	Details
Odoo	19.0 (Community or Enterprise)
Apps needed	Invoicing (account)
License	OPL-1 (Odoo Proprietary License v1.0)

4. Install

- 1 Unzip the package. Inside is `taqnix_tax_report.zip` ; unzip it to get the folder `taqnix_tax_report` .
- 2 Copy the folder into one of the `addons_path` folders of your Odoo server and restart Odoo.
- 3 Log in as an administrator, activate **Developer mode**, open **Apps** and press **Update Apps List**.
- 4 Remove the "Apps" filter, search **Tax Report (VAT / Sales Tax Summary)** and press **Install**.

```
# or from the command line  
./odoo-bin -c odoo.conf -d YOUR_DATABASE -i taqnix_tax_report --stop-after-init
```

5. Compute a report

In plain words: Open **Accounting** → **Reporting** → **Taxes & Fiscal** → **Tax summary (VAT)** and click **New**. Give it a title, choose **From** and **To**, and click **Compute**.

Invoicing

Dashboard

Customers

Vendors

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My Company

New

Tax reports

TAX/2026/0053

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Compute

Print

Export to Excel

Draft

Computed

TAX/2026/0053

Title VAT return Q3 2026

From Jul 1

To Sep 30

Monthly breakdown

Show the taxes without any amount

Only these taxes

Company My Company

VAT 15% (Sales)

VAT 0% (Exports)

VAT 15% (Purchases)

VAT 5% (Purchases)

SUMMARY

Sales base \$ 93,650.00

Output tax \$ 12,187.50

Purchases base \$ 23,650.00

Input tax \$ 3,122.50

Net tax payable \$ 9,065.00

Tax Type	Tax	Rate	Month	Docume...	Taxable base	Tax
Purchases	VAT 15% (Purchases)	15.00		5	\$ 19,400.00	\$ 2,910.00
Purchases	VAT 5% (Purchases)	5.00		2	\$ 4,250.00	\$ 212.50
Sales	VAT 15% (Sales)	15.00		8	\$ 81,250.00	\$ 12,187.50
Sales	VAT 0% (Exports)	0.00		2	\$ 12,400.00	\$ 0.00
					\$ 117,300.00	\$ 15,310.00

Send message

Log note

Today

Mitchell Admin 11:07 PM

Tax report created

The summary: the base and the tax of every tax, and the net tax payable.

Option	Meaning
Monthly breakdown	One line per tax and month.
Show the taxes without any amount	Also list the taxes that had no transaction in the period.
Only these taxes	Restrict the report to the taxes of the return (for example only the VAT taxes).

Tip: Compute again after you post a late invoice: the figures are rebuilt from the journal items.

6. Read the figures

Figure	Meaning
Taxable base	The amount before tax of the documents taxed with this tax.
Tax	The tax amount posted for it.
Documents	How many invoices, bills and credit notes are behind the line.
Output tax / Input tax	The tax of the sales taxes and of the purchase taxes.
Net tax payable	Output tax minus input tax: red when you owe, green when it is recoverable.

In plain words: The magnifier at the end of a line opens the **journal items** of that tax for the period, to check a figure.

7. Monthly breakdown

In plain words: Tick **Monthly breakdown** to get one line per tax and month: useful when you file a return every month, or to see the trend inside a quarter.

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Compute

Print

Export to Excel

Draft

Computed

TAX/2026/0054

Title

VAT by month Q3 2026

From

Jul 1

To

Sep 30

Monthly breakdown

☒

Show the taxes without any amount

☐

Only these taxes

VAT 15% (Sales)

VAT 0% (Exports)

VAT 15% (Purchases)

VAT 5% (Purchases)

Company

My Company

SUMMARY

Sales base

\$ 93,650.00

Purchases base

\$ 23,650.00

Output tax

\$ 12,187.50

Input tax

\$ 3,122.50

Net tax payable

\$ 9,065.00

Tax Type	Tax	Rate	Month	Docume...	Taxable base	Tax
Purchases	VAT 15% (Purchases)	15.00	2026-07	2	\$ 7,800.00	\$ 1,170.00
Purchases	VAT 15% (Purchases)	15.00	2026-08	1	\$ 6,900.00	\$ 1,035.00
Purchases	VAT 15% (Purchases)	15.00	2026-09	2	\$ 4,700.00	\$ 705.00
Purchases	VAT 5% (Purchases)	5.00	2026-08	1	\$ 1,850.00	\$ 92.50
Purchases	VAT 5% (Purchases)	5.00	2026-09	1	\$ 2,400.00	\$ 120.00
Sales	VAT 15% (Sales)	15.00	2026-07	2	\$ 21,000.00	\$ 3,150.00
Sales	VAT 15% (Sales)	15.00	2026-08	2	\$ 25,050.00	\$ 3,757.50
Sales	VAT 15% (Sales)	15.00	2026-09	4	\$ 35,200.00	\$ 5,280.00
Sales	VAT 0% (Exports)	0.00	2026-07	1	\$ 5,300.00	\$ 0.00
Sales	VAT 0% (Exports)	0.00	2026-08	1	\$ 7,100.00	\$ 0.00

A quarter month by month.

8. Print and export

In plain words: **Print** gives the PDF with the sales taxes, the purchase taxes and the net tax payable. **Export to Excel** gives a spreadsheet with a line per tax (and month) and the totals.



My Company
8000 Marina Blvd, Suite 300
Brisbane, CA 94005
United States

Tax summary TAX/2026/0053

VAT return Q3 2026 - 07/01/2026 → 09/30/2026

Sales taxes (output)

Tax	Rate	Documents	Taxable base	Tax
VAT 15% (Sales)	15 %	8	\$ 81,250.00	\$ 12,187.50
VAT 0% (Exports)	0 %	2	\$ 12,400.00	\$ 0.00
Total			\$ 93,650.00	\$ 12,187.50

Purchase taxes (input)

Tax	Rate	Documents	Taxable base	Tax
VAT 15% (Purchases)	15 %	5	\$ 19,400.00	\$ 2,910.00
VAT 5% (Purchases)	5 %	2	\$ 4,250.00	\$ 212.50
Total			\$ 23,650.00	\$ 3,122.50

Output tax	\$ 12,187.50
Input tax	- \$ 3,122.50
Net tax payable	\$ 9,065.00

123456789 info@yourcompany.com <http://www.example.com>

The printable report.

InvoicingDashboardCustomersVendorsAccountingReviewReportingConfiguration

1228My Company

NewTax reports

Search...

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☐ Number	Title	From	To	Output tax	Input tax	Net tax payable	State	
☐ TAX/2026/0054	VAT by month Q3 2026	Jul 1	Sep 30	\$ 12,187.50	\$ 3,122.50	\$ 9,065.00	Computed	
☐ TAX/2026/0053	VAT return Q3 2026	Jul 1	Sep 30	\$ 12,187.50	\$ 3,122.50	\$ 9,065.00	Computed	

The reports you computed.

9. Who can do what

Who	Can
Accountants	Compute, print and export.
Read-only accounting users	Compute, print and export too: the report only reads the accounting data.
Other users	No access.

10. Arabic and right to left

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My Company

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الوقترةلوحة البياناتالمعاملالموردينالمحاسبةمراجعةإعداد التقارير

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التقرير الضريبيةTAX/2026/0053جديد

محسوبمسودة

تصدير إلى إكسلنطبعالحساب

TAX/2026/0053

VAT return Q3 2026

من ١ يوليو إلى ٣٠ سبتمبر

العنوان

تفصيل شهري

أظهر الضرائب التي لا مبلغ

هذه الضرائب فقط

VAT 15% (Purchases)

VAT 0% (Exports)

VAT 15% (Sales)

VAT 5% (Purchases)

الملفص

وعاء المبيعات\$ 93,650.00وعاء المشتريات\$ 23,650.00

ضريبة المخرجات\$ 12,187.50ضريبة المدخلات\$ 3,122.50

صافي الضريبة المستحقة\$ 9,065.00

نوع الضريبة	الضريبة	النسبة	الشهر	المستندات	الوعاء الضريبي	الضريبة
المشتريات	VAT 15% (Purchases)	15.00	5	19,400.00	\$ 2,910.00	
المشتريات	VAT 5% (Purchases)	5.00	2	4,250.00	\$ 212.50	
المبيعات	VAT 15% (Sales)	15.00	8	81,250.00	\$ 12,187.50	
المبيعات	VAT 0% (Exports)	0.00	2	12,400.00	\$ 0.00	
					\$ 15,310.00	\$ 117,300.00

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ملاحظة

إرسال رسالة

اليوم

Mitchell Admin

Tax report created

A tax summary in an Arabic interface.

11. Limits

Limit	Detail
Not a filed return	Check that the figures match the way your tax authority wants the return: this report summarises the taxes recorded on your posted documents.
Cash-basis taxes	Taxes on the cash basis are reported when their entry is posted, as recorded.
Company currency	The figures are in the currency of the company.

12. For developers

In plain words: Skip this chapter if you only use the module.

```
rep = env['taqnix.tax.report'].create({'title': 'VAT Q3', 'date_from': '2026-07-01', 'date_to': '2026-09-30'})
rep.action_compute()
rep.output_tax, rep.input_tax, rep.net_tax = rep.compute()
rep.line_ids.mapped(lambda l: (l.tax_id.name, l.period, l.base, l.tax_amount))
```

13. Troubleshooting

Problem	What to do
A tax is missing	It had no posted transaction in the period: tick Show the taxes without any amount.
A figure looks wrong	Click the magnifier to see the journal items behind it.
The report is empty	Check the dates and that the documents are posted.
An invoice posted later is missing	Click Compute again.

14. Updating and removing

Replace the folder with the new version, restart Odoo and run `-u taqnix_tax_report` . Your reports are kept.

15. Support

Installation help and bug fixes are included for 6 months, with lifetime updates. Contact us through the marketplace page where you bought the module or write to **support@taqnix.com** with your Odoo version and a screenshot.

Changelog

1.0.0 – Initial release

- Tax summary for any period: base, tax and documents of every sales and purchase tax
- Net tax payable, credit notes counted
- Monthly breakdown, only the selected taxes, drill-down to the journal items

- Excel export and printable PDF
- Arabic translation, automated tests

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